



Invention Disclosure Form

This form must be completed in its entirety and returned to the Office of Technology Commercialization (OTC) in the J-Building Room 3207 or otc@rpi.edu. RPI's IP policy can be accessed via the OTC website at www.rpotechnology.com.

Explanation of Legal Standards for Inventorship under Patent Law

Under United States patent law, an inventor is one who makes a material contribution to the subject matter of at least one claim of the patent. Since the scope of the patent claims is not determined until the end of the patent prosecution process, a definitive determination of inventorship is not possible when the process is initiated, for example, by filling out this form. Thus, this form does not request a list of inventors, for that would call for a legal determination and prediction. Rather, this form requests instead a list of those individuals who contributed materially to what you consider the novel and non-obvious aspects of the invention or development described herein. You should understand that the final determination of who to list as inventors, both on any patent application which is filed based on this invention disclosure and on any patent that ultimately issues, will be made by a patent attorney applying the legal standards of inventorship under United States patent law.

1. Proposed Title of Invention:
2. Date Disclosure Submitted:

3. Contributor(s):	Contribution %	Affiliation/Position	Department/Phone	Written Documentation*

4. List of Dates for the following events:	
Invention first conceived by inventor(s)	
First sketch of invention prepared	
First written description prepared	
First model or prototype completed	
First test or operation of invention	
First offer of sale	
First planned publication, offer for sale or public use (e.g., manuscripts, posters, dissertations)	
First actual publication, offer for sale or public use	
First planned presentation	
First actual presentation	

***Note:** It is the responsibility of RPI's patent attorney to be totally in charge of preparing the patent application and determination of inventorship. Contributors are asked to supply, along with citations, photocopies of pertinent lab notebooks, etc., collaborating the data or approximate date those contributions were made.



5. The invention was made under one or more of the following circumstances:

- In connection with Federal, State, commercial and/or other externally sponsored research. If so, please identify source(s) and contract number(s) below.

RPI Fund Number	Agency/Company	Contract Number(s)

- Prime to the agency/company Under a subcontract with _____

- Internal funding (e.g. school and/or departmental, start-up or seed funding).

- Independent research conducted at RPI (No internal/external funds) but with significant use of RPI facilities as per the IP Policy

6. List names of each person (other than contributors listed in #3) who have knowledge of the Invention and the circumstances from which this Invention was developed.

7. Provide a description of the Invention along with supporting drawings, reports, photos, etc. The description should at least (1) **distinguish** the Invention over prior art, (2) identify the **advantages** of Invention including relevant problems solved, and (3) list all **alternative methods or competing technologies** which would accomplish the same results as the Invention.



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8. In the space provided below, please provide a non-confidential summary of your invention. It should not contain any proprietary information. It should describe the advantages of your invention. The summary will primarily be used as a marketing tool when contacting companies about your technology.



It is my understanding that I will be notified in writing as to the action which Rensselaer Polytechnic Institute intends to take in the disposition of this Invention.

Contributor 1:

Contributor Name:	_____		
Home Address:	_____	City, State and Zip:	_____
Email Address:	_____	Country of Citizenship:	_____
RIN #:	_____	Date:	_____

Contributor 2:

Contributor Name:	_____		
Home Address:	_____	City, State and Zip:	_____
Email Address:	_____	Country of Citizenship:	_____
RIN #:	_____	Date:	_____

Contributor 3:

Contributor Name:	_____		
Home Address:	_____	City, State and Zip:	_____
Email Address:	_____	Country of Citizenship:	_____
RIN #:	_____	Date:	_____

Contributor 4:

Contributor Name:	_____		
Home Address:	_____	City, State and Zip:	_____
Email Address:	_____	Country of Citizenship:	_____
RIN #:	_____	Date:	_____

Contributor 5:

Contributor Name:	_____		
Home Address:	_____	City, State and Zip:	_____
Email Address:	_____	Country of Citizenship:	_____
RIN #:	_____	Date:	_____